

# REGISTRATION FORM (MANDATORY)

Date \_\_\_\_\_ Prot. nr. \_\_\_\_\_

Company \_\_\_\_\_

Company ID \_\_\_\_\_ VAT code \_\_\_\_\_

Address \_\_\_\_\_ Postal code \_\_\_\_\_

City \_\_\_\_\_ Country \_\_\_\_\_

Phone \_\_\_\_\_ Company mail \_\_\_\_\_

www. \_\_\_\_\_ Represented by \_\_\_\_\_

Personal mail \_\_\_\_\_ Mobile \_\_\_\_\_

Exhibited products \_\_\_\_\_

<input checked="" type="checkbox"/>	<b>REGISTRATION FEE</b>		€	<b>300,00</b>
<input type="checkbox"/>	<b>EXHIBITION AREA</b> (minimum 16 m2. and multiple - floor with grey carpet and no equipment) N.B.: For solutions with 1, 2 or 3 free sides it is mandatory to set up the dividing wall(s).			
<input type="radio"/>	with 1 open side (min. 16 sq.m without partition walls)	sq.m _____ x	€	<b>165,00</b> = € _____
<input type="radio"/>	with 2 open sides (min. 32 sq.m without partition walls)	sq.m _____ x	€	<b>181,00</b> = € _____
<input type="radio"/>	with 3 open sides (min. 48 sq.m without partition walls)	sq.m _____ x	€	<b>189,00</b> = € _____
<input type="radio"/>	with 4 open sides (min. 96 sq.m)	sq.m _____ x	€	<b>198,00</b> = € _____
<input type="checkbox"/>	<b>EXTERNAL AREA</b>	sq.m _____ x	€	<b>90,00</b> = € _____
<input type="checkbox"/>	<b>16 SQ.M STAND WITH STANDARD EQUIPMENT</b> (including exhibition area) Wooden panels painted in white (h 2,50 mt) + 1 stand fascia (cm 100 x h 20) with company name in font Helvetica (black) + 1 electric socket + 4 spotlights of 300 Watt each + certifications/authorizations + max 1 kW electric system for 8 spotlights (excluding connection, consumption and upgrades for spotlights over 4) + 1 desk + 4 standard chairs + 1 standard reception desk + 1 standard stool + 1 coat hanger column + 1 storage + 1 socket		€	<b>3.880,00</b> → € _____
<input type="checkbox"/>	<b>32 SQ.M STAND WITH STANDARD EQUIPMENT</b> (including exhibition area) Wooden panels painted in white (h 2,50 mt) + 1 stand fascia (cm 100 x h 20) with company name in font Helvetica (black) + 1 electric socket + 8 spotlights of 300 Watt each + certifications/authorizations + max 1 kW electric system for 8 spotlights (excluding connection, consumption and upgrades for spotlights over 8) + 2 desks + 8 standard chairs + 2 standard reception desk + 2 standard stools + 1 coat hanger column + 1 storage + 1 socket		€	<b>7.240,00</b> → € _____
<input checked="" type="checkbox"/>	Electrical power (single-phase or three-phase) up to 1 Kw consumption included		€	<b>220,00</b>
<input type="checkbox"/>	<b>FURNITURE</b> (see ORDER FORM A)		€	_____
<input type="checkbox"/>	<b>MONITORS, GRAPHICS, ACCESSORIES AND SERVICES</b> (see ORDER FORM B)		€	_____
<input type="checkbox"/>	<b>ADVERTISING AND WI-FI</b> (see ORDER FORM C)		€	_____
<input type="checkbox"/>	<b>ELECTRICAL SUPPLIES</b> (see ORDER FORM D)		€	_____
<input type="checkbox"/>	Other _____		€	_____

TAXABLE AMOUNT € \_\_\_\_\_

VAT (if due) € \_\_\_\_\_

TOTAL € \_\_\_\_\_

**Deadline for registration: 28<sup>th</sup> February 2025**

Date \_\_\_\_\_

## PAYMENT

DEPOSIT: 30% + VAT to be paid upon presentation of the registration form payable to Centro Fiera S.p.A. Via Brescia, 129 - 25018 Montichiari (BS) via bank transfer to:

• BANCA VALSABBINA - Filiale di Montichiari -  
cod. IBAN: IT85505116547800000003266 - BIC: BCVAIT2V - SWIFT: BCVAIT2VMON

**FINAL BALANCE: to be paid by 28<sup>th</sup> March 2025**

COMMERCIAL INFO: info@mcrexpo.it · phone: +39 030 961148

Organizing secretariat Centro Fiera S.p.A.  
Via Brescia, 129 - 25018 Montichiari (BS) - Tel. +39 030 961148  
Cod. Fisc. e P. IVA 01581200985 - www.centrofiere.it - info@centrofiere.it

The undersigned company hereby confirms its acceptance of the contract prices above and the General regulations on the rear of this form

SIGNATURE + STAMP  
REQUIRED

\_\_\_\_\_

Pursuant to and in accordance with Articles 1341 e 1342 of the Italian Civil Code, the undersigned company hereby confirms its approval of the articles 1 / 2 / 3 / 4 / 5 / 6 / 7 / 8 / 9 / 10 / 11 / 12 / 13 / 14 / 15 / 16 / 17 / 18 / 19 / 20 / 21 / 22 / 23 / 24 / 25 / 26 of the General Regulations on the rear of this form.

SIGNATURE  
REQUIRED

THE LEGAL REPRESENTATIVE

\_\_\_\_\_

PLEASE, DO NOT FILL IN THIS SPACE

Cod. Cliente \_\_\_\_\_ Pad. \_\_\_\_\_ Stand \_\_\_\_\_

ACCONTO € \_\_\_\_\_ Fattura \_\_\_\_\_ del \_\_\_\_\_

SALDO € \_\_\_\_\_ Fattura \_\_\_\_\_ del \_\_\_\_\_

**Information in accordance with Regulation (EU) 2016/679 (General Data Protection Regulation)**

In accordance with the provisions outlined in Regulation (EU) 2016/679 (General Data Protection Regulation), you are hereby informed that the personal data you have provided, or that has been acquired through Centro Fiera S.p.A., PubliTec S.r.l., Sergio Bartoli e Enrico Di Amario, (hereinafter "Organizing secretariat"), co-organisers of "MCR EXPO Metal Circular Recycling", shall be processed in respect of, and in compliance with, the explicit provisions in the afore-mentioned Code. The processing of this data, which may be performed by electronic, manual or printed means (e.g. publication of photographs in brochures, etc.), shall be for the following purposes:

1. The fulfilment of contractual and legal obligations connected to the interested party's participation as exhibitor or partner at MCR EXPO Metal Circular Recycling organized by Organizing secretariat .
2. The organizational management of fair MCR EXPO Metal Circular Recycling, for example, production of personal identity badges for security purposes, statistical processing of aggregate data, planning, communication to third parties that collaborate in the creation and management of events (e.g. other trade show organizers, suppliers, consultants, etc.), insertion of personal data in the Official Catalogue and Show Map, which shall be distributed nationally and internationally. In this case, some data may be also be collected through pre-registration procedures (on-line or printed) or by persons authorized by us before entering the trade show area.
3. Profiling, customer loyalty development and the sending of commercial and promotional communications regarding Organizing secretariat activities by e-mail, text message, mms, fax , telephone calls and direct sales as well as for other marketing purposes (e.g. market analysis and surveys).
4. Profiling, the sending of commercial, promotional and advertising communications concerning the products and services of Organizing secretariat third party partners (organizers, exhibitors, trade show operators or persons operating in other sectors) interested in proposing advantageous commercial offers concerning Organizing secretariat shows and exhibitions, by e-mail, text message, mms, fax or telephone calls. For these purposes, the data may also be communicated or transferred to these subjects so that they can use them directly in their commercial communications. Data processing refers to data collection, registration, organization, conservation, processing, modification, selection, extraction, comparison and re-classification into homogeneous economic categories, usage, interconnection, blockage, communication and divulgation. Processing duration shall be proportionate to the purposes pursued on a case by case basis. Providing Organizing secretariat with data is always optional. Nevertheless, if - as often occurs in relation to those who intend to request a participation proposal and/or to participate as exhibitor or partner at the trade shows - the data concerned in this data-provision option need to be processed by Organizing secretariat in order to correctly fulfil a regulatory or contractual obligation, as well as to comply to the interested party's requests (purposes foreseen in point 1), said data must be provided. In fact, any non-provision of said data would make it impossible for Organizing secretariat to supply the contractual services that you have requested and/or to fulfil the legal obligations deriving from installing relations with you. Therefore, it would be practically impossible to send you a participation proposal and allow you to take part in the trade show, enter the Exhibition Area and use our services, etc. For the purposes outlined in point 1, however, consent to data processing is never necessary (in that, art. 24 of Leg. Dec. 196/2003, exonerates Organizing secretariat from the obligation to request it). We would hereby point out that "providing data" refers to material made available by the interested parties in favour of Organizing secretariat, therefore it is not the same as "consent" to processing said data for the purposes described in points 2, 3 and 4. The interested party that provides data (having read this communication), is presumed to have given tacit consent only to the fact that these data are to be processed for the purposes outlined in point 1. If, however, the data are processed for the reasons outlined in point 2, consent is optional, although any lack of consent shall make it impossible for Organizing secretariat to carry out the relative processing and, in some cases, to execute the services required by the interested party. Therefore, should the interested party intend to receive a participation proposal and/ or to participate in the trade show, we recommend giving explicit consent to data processing for the purposes outlined in point 2 and not just to providing data. If, however, data processing is for the purposes outlined in points 3 and 4, consent is optional and any non-provision of said data shall not lead to the non-execution of the services required by the interested party. However, it shall make it impossible for Organizing secretariat to perform the relative processing (e.g. to use an e-mail address or mobile phone number for sending promotional messages). Data collected for the purposes outlined in point 1 may be transmitted to: companies which, on behalf of Organizing secretariat, provide IT system and database management and maintenance services, companies sub-contracted through tenders/assignments on behalf of Organizing secretariat, which perform indispensable services for participation (e.g. the installation and management of fittings and equipment, logistics, security, surveillance, first aid services, hostesses, etc.). Data processing by these subjects shall be for the same purposes and in the same modalities as those described above. Furthermore, Organizing secretariat also hereby gives notification that, for the duration of the trade shows or events that it organizes, authorized photographers and/ or video-makers may film and/or take photographs for documentation and promotion purposes to be used on the show websites and their corresponding social network profiles (e.g.

Twitter, Facebook, Whatsapp, Youtube, Vimeo, etc). The photographs and videos published shall regard trade show activities, which are to be considered as shows or events of a public nature and, as such, shall not contain any information for which the explicit consent of the subject in the film or photograph is required. If the person concerned does not wish to be photographed or filmed, he/she is kindly asked to inform the persons in charge at the time of photograph or film shooting. The persons photographed or filmed do, however, have the right to ask for the removal or cancellation of databases from the company website and/or the above-mentioned platforms by sending an e-mail to: info@centrofiere.it. In this case, Organizing secretariat shall promptly remove the material. Data collected for the purposes outlined in points 2 and 3, which may be acquired on-site by operators authorized by Organizing secretariat, may be communicated to photographers and/or video-makers appointed to create the materials, companies that work in the post-production of audio and video materials, journalists and journalistic newspapers and magazines, companies appointed to carry out marketing analysis, advertising, communication and/or public relations agencies, companies commissioned to print advertising or promotional material, website production companies, web-marketing companies and other subjects implemented in the creation and/or maintenance of promotional materials, information technology system maintenance companies engaged for data processing, as well as any third party commercial partners with which Organizing secretariat share the above promotional initiatives or with whom it organizes shows and events, as well as, through catalogues, exhibitors and/or visitors at trade shows organised by Organizing secretariat, also in collaboration with third party partners. Data communication shall follow the principles of proportionality and therefore be limited, on a case by case basis, to the necessary. The above subjects shall process the materials and data for the same purposes as described above. You are also hereby informed that article 7 of the afore-mentioned Code recognises a number of rights in favour of the interested party, including: to obtain information about the existence of the data that regards him/her and their communication in an intelligible form; to obtain their cancellation, their anonymous transformation or blockage, their updating, rectification or, if interested, their integration, as well as the certification that these operations have been notified to the entities to whom the data were communicated; to object, on legitimate grounds, to the processing of said data, even if relevant to the purpose of the collection; to object to processing for marketing purposes (profiling, commercial communications, market researches and analysis). These rights may be exercised by writing an e-mail to: reas@centrofiere.it. The Data Controllers are: Centro Fiera S.p.A., with registered offices in Montichiari, via Brescia, 129 and enrolled on the Brescia Company Register at no. 333445; PubliTec S.r.l., with registered offices in Milano, via Passo Pordoi 10 and enrolled on the Milano Company Register at n. 10310210157; Sergio Bartoli, VAT code BRTSRG48B05F205M; Enrico Di Amario, VAT code DMRNRC57D03F205D. A list of those in charge of data processing can be requested from the Data Controllers.

**CONSENT REGULATION (EU) 2016/679 (GENERAL DATA PROTECTION REGULATION)**

I declare to have read and understood the information in Regulation (EU) 2016/679 (General Data Protection Regulation) and to give my consent for organizational management purposes of the trade shows promoted by Organizing secretariat for which some data may be collected, also by on-line or printed pre-registration procedures, or on-site by your authorized operators before entering into the trade show area (purposes outlined in point 2)

  I agree  I do not agree

as well as to data processing for the purposes of profiling, customer loyalty development and direct marketing (the carrying out of market research, commercial, promotional and advertising communications with offers of goods and services by post, telephone, automated calling systems, fax, e-mail, text message, mms) relating to Organizing secretariat (purposes outlined in point 3)

  I agree  I do not agree

and also to data processing for the purposes of profiling, customer loyalty development and direct marketing (the carrying out of market research, commercial, promotional and advertising communications with offers of goods and services by post, telephone, automated calling systems, fax, e-mail, text message, mms) by Organizing secretariat third party partners (organizers, exhibitors, persons involved in trade shows or operating in other sectors) and inherent to their activities. For this purpose, the data may be communicated and/or transferred to third parties for sending commercial communications and for the relative data processing (purposes outlined in point 4).

  I agree  I do not agree

SIGNATURE REQUIRED 

Date .....

**Art. 1**

"MCR EXPO - Metal Circular Recycling" event lasts 3 days and will be held at the Montichiari Exhibition Center (Bs), in Via Brescia 129, from 14 to 16 May 2025, open to the public at the following times: Wednesday 14 May from 9.00 to 18.00; Thursday 15 May from 9.00 to 18.00; Friday 16 May from 9.00 to 15.00. Opening hours may undergo changes which will be promptly communicated.

**Art. 2**

Centro Fiera of Montichiari provides the lots at the fees (after VAT) stated in the REGISTRATION FORM, the halls and the equipped areas including the lighting fixtures, heating, water and relevant sewage connection, pre and post event cleaning service, night watch premises surveillance, daytime security outside of the premises and coordination for stand access, event promotion in trade press, newspapers, radio and billboards. The fees stated in the REGISTRATION FORM **do not include any sort of assembly and/or partition walls between the stands**. Centro Fiera of Montichiari reserves the right to confirm and accept the application form according to its unreserved judgement without any obligation to provide reasons for such choice. The applicant must produce a statement from the Chamber of Commerce should Centro Fiera of Montichiari so require.

**Art. 3**

The applicant shall send to the offices of Centro Fiera of Montichiari, by and no later than 28<sup>th</sup> of February 2025, the participation form. The payment shall be made out by wire transfer to Centro Fiera S.p.A. - Via Brescia, 129 - 25018 Montichiari (BS) to the following account: BANCA VALSABBINA - Filiale di Montichiari cod. IBAN IT855051165478000000003266. **Any bank fees are charged to the exhibitor.** Upon payment of the deposit and upon payment of the balance, to be made out no later than 29<sup>th</sup> of March 2025, the relevant invoices shall be issued.

**Art. 4**

From 1 January 2011, in accordance with DLGS no. 18/2010, application of EU Directive no. 8/2008 foreign exhibitors as taxable entities are no longer required to pay VAT in addition with participation fee and services related to the fair except for **non-taxable persons (eg individuals)**. In order to identify the type of customer (taxpayer / non-taxpayer), it is compulsory to receive information about VAT identification code or other appropriate documentation before the issue of the invoice. It is therefore **essential** that Registration Forms include the information requested. Otherwise, Centro Fiera spa will issue invoices subject to Italian tax requirement.

**Art. 5**

Centro Fiera of Montichiari guarantees the operation of a suitable power system with the following features: connection to power supply single-phase or three-phase up to 1 kw, usage included, for total euro 220.00 + vat. Any further enhancement need to be agreed upon with the administration office of Centro Fiera of Montichiari; connection to power supply is subject to a certificate of conformity of the stand power system.

**Art. 6**

For assembly purposes, the trade-fair premises are available on Monday 12 May from 8.00 to 20.00 and Tuesday 13 May from 8.00 to 20.00 unless otherwise provided due to force majeure. **In the days open to the public, the exhibitor may access the premises one hour prior to the opening time. During the days of the event small goods may be carried into the premises only by hand of with the exhibitor's own trolleys and only in the hour preceding the opening time. In the days open to the public the access to the premises with any vehicles is forbidden.**

**Art. 7**

The allotment of the stands will be performed by Centro Fiera of Montichiari bearing in mind of the exhibition area and any possible technical requirements and requests by the organizer, including the allotment of stands with 2, 3 or 4 open sides. The surface reserved in the application form is absolutely not binding for the organization secretariat. For any technical and organizational requirements Centro Fiera of Montichiari may, to its unreserved judgement, move or reduce the allotted space, also by displacing it to another area, up to 24 hours prior to the date scheduled for the beginning of the event without having to notify in writing the counterpart. The exhibitor shall

not be entitled to any refund and/or compensation.

**Art. 8**

The exhibitors undertake to respect the scheduled times in which the event is open to the public and to leave the stand open to visitors without any sort of visual impediment. **The exhibitors also undertake to follow the closing time of the event. It will not be possible, even during the disassembly day, to package or move anything before the time scheduled by Centro Fiera of Montichiari.**

**Art. 9**

Companies that forwarded Application Forms cannot participate in the Show may withdraw from the agreement by providing evidence of such circumstances and notifying the Organizer **by registered mail (centrofierra@registerpec.it)** within 04.04.2025, without prejudice to the Organizer's right to withhold the registration fee and advance paid and any other right to recover other direct and/or indirect damages sustained. If the cancellation is notified after the above deadline, the applicant shall pay, in addition to the registration fee, the entire participation cost, without prejudice to the Organizer's right to seek compensation for any other direct and/or indirect damages.

**Art. 10**

The exhibitors may not:

- 1) Sell with immediate delivery on the spot to the client, unless otherwise provided by Centro Fiera of Montichiari;
- 2) Transfer, fully or partially, or swap the assigned stands with any third parties;
- 3) Display the prices with the exceptions of those areas where Centro Fiera of Montichiari allows it;
- 4) Display products not corresponding with the product category for the stand as it is described in the official trade-fair documents;
- 5) **Display signs or samples, not even for explanatory purposes, on behalf of companies that are not included in the application and are not represented;**
- 6) Perform anywhere in the premises, including the parking area, promotion and/or explanatory activities with fliers and/or posters relating to similar events in the same industry, to be held at other premises, on penalty of exclusion and immediate expulsion from the event. The exhibitors are entitled to perform and promotional activities in their exhibition stand for their own company and/or others they represent, as long as this is done in accordance with the laws in force.

**Art. 11**

In case of direct sale the exhibitors undertake to apply the regulation on "RIGHT TO CANCEL A PURCHASE OUTSIDE OF A STORE".

**Art. 12**

In case an exhibitor should not take possession of the allotted stand by 12.00 pm of May 13<sup>rd</sup> 2025, Centro Fiera of Montichiari reserves the right to allot the same stand to other exhibitors without any obligation to refund. In case of cancellation at a later date to the closing date for registration, which is Friday, February 28<sup>th</sup>, 2025, the Organizing Secretary will retain the deposit and the amount paid as an advance.

**Art. 13**

For all amounts due, Centro Fiera of Montichiari has the right to hold back all the goods and setting, up to the total balance, plus interest and any other charges.

**Art. 14**

Centro Fiera of Montichiari shall provide, in its own interests, a regular night watch service in the premises, declining any liability for any theft or damage of the goods exhibited in the stands or stored anywhere in the trade-fair premises. **The storage and surveillance are the duty of the exhibitors during the opening time of the event, as well as in the assembly and disassembly phases. It is specifically recommended to the exhibitors to remain in the stand for the entire opening time. The exhibitors must underwrite a suitable insurance policy with a major insurance company, for coverage of any related risks, including third party liability, damages to third parties and properties, fire, water leakage and spillage, etc. The exhibitors will also be responsible for any damages to people and objects caused by the equipment found in the allotted stand.**

The insurance coverage shall last for the entire time between the assembly of the stand and the end of the disassembly operations of the same. The exhibitors must keep in their stand a copy of the documents attesting the insurance policy hereby required hereby in case of an inspection carried out by the personnel

of Centro Fiera of Montichiari and/or by the surveillance contractors.

**Art. 15**

**The event is scheduled to end on Friday, May 16<sup>th</sup> 2025 at 3.00 pm after the closing time to the public. Thus, for reasons of public safety, the exhibitors are forbidden to disassemble their own stands. It is forbidden to move vehicles and equipment during the opening days of the event. The exhibitors are allowed to exit the trade-fair premises with their exhibited vehicles, goods and or equipment after 3.30 pm on Friday, May 16<sup>th</sup> 2025.**

The disassembly operations are permitted on Friday, May 16<sup>th</sup> from 3.30 pm and 9.00 pm and Saturday, May 12<sup>th</sup> from 8.00 am to 6.00 pm. Should the clearance of the stand not take place within the above time, Centro Fiera of Montichiari reserves the right to remove and store the material and the defaulting exhibitor shall be required to refund any expenses paid for removal, clearance and storage of the same material. Early dismantling and/or removal of material or booth space are strictly prohibited during exhibition hours and before the last day of the event and will result in the automatic application of a penalty, calculated on the basis of the square metres assigned:

- euro 1,500.00 up to 64 sqm

- euro 3,000.00 from 64,5 to 120 sqm

- euro 5,000.00 over 120 sqm

The Exhibitor may also be excluded from any future editions of the Event.

**Art. 16**

Exceptionally and upon consent of Centro Fiera of Montichiari, the machines displayed may be turned on as long as it does not constitute danger and/or nuisance to anyone. The exhibitors must equip the displayed machines/equipment with devices that prevent injuries, fire, noise (75 decibel maximum), smells and the emission of gas, liquids or dangerous substances. In addition the exhibitors must comply with the inspections and provisions set forth in the laws and regulations in force in order to obtain from the competent authorities the required authorizations, namely, the provisions on safety set forth in Legislative Decree 81/2008, Presidential Decree 25/07/1996 n. 459 (and following amendments and inclusions) with regard to the Machine Directive, Ministerial Decree n. 37/2008 and the CEI standards on power systems, the regulations in force on the use and labelling of dangerous substances, the standards on pressure devices and about hoisting machines, both for the operating and exhibited machines and systems. Suspended loads are strictly prohibited. The exhibitors releases Centro Fiera of Montichiari from any damage that may occur to the exhibitor's and/or third party personnel caused by the failure to comply with the regulations in force.

**Art. 17**

As regards stand assembly equipment, power system and connection, water connection hazardous substances and work safety (Legislative Decree 81/2008 the exhibitors must comply with the following regulations:

a) The material to be employed for stand assembly (partitions, backdrops, structures, pallets, lining, fabrics, deck-heads, curtains and rugs, etc.) must be fireproof and self-extinguishing, fire reaction class 0 or 1 maximum, in compliance with Ministerial Decree 15/03/2005 and following amendments and inclusions. **It's compulsory to install fire extinguishers in each exhibition area, in a visible, accessible and adequately signaled position, specifically one in every 50 m2 area or part of it. Please notice that the exhibition activity is considered to be at high risk of fire pursuant to D. M. 10 March 1998.**

b) The driver of the vehicle dealing with loading and unloading operations should: address to the Centro Fiera staff and wait for instructions. It is forbidden to exceed 5 km/h speed within all the exhibition area. The driver must move at a walking pace and approach very slowly to the loading and unloading area; after making sure of the absence of obstacles. It is forbidden to walk around the loading-unloading area. If there could be the possibility of this kind of danger there must be one person in charge of keeping eye contact with the driver. After having completed all operations, the vehicle must be stopped in the first gear, put the handbrake on and, if necessary block wheels with a chock. The person giving instructions to the driver must wear a high visibility jacket and keep constant eye and verbal contact with the driver, who must keep the vehicle window open and make sure that there's nobody behind. Before engaging the reverse gear, stay slightly warded off the moving vehicle and do not stop in the vehicle operating area. The driver waiting for the end of the loading-unloading



operations must be at disposal nearby the vehicle, stay in a safe place and cannot go to other areas if not explicitly authorized. Please use pedestrian aisles to walk, paying attention to operating vehicles.

c) All power systems in the stand, including power feed to the existing systems of Centro Fiera of Montichiari, are completely at the expenses of the exhibitor who shall be required to carry them out "at standard levels" in compliance with the latest regulation in force (Ministerial Decree n. 37/2008 and following amendments and inclusions). The exhibitor is required to keep a declaration of system conformity issued by the assembler.

d) Centro Fiera of Montichiari provides power supply in the same modality as it is provided them by the utility company. Every participating company is a potential user and may not transfer power to any third parties. The service power sockets may be used by the exhibitors and assembler only during the assembly and disassembly time and for operations requiring the use of small tools; in such times it is not allowed to provisionally connect the stand systems to the public grid.

e) As concerns the installation of the water system, the exhibitors must submit the relevant request to Centro Fiera of Montichiari. The halls and the outdoor areas are equipped with a water distribution network, both for loading and drainage. The devices property of the exhibitors/assembler to be connected to the water system in the fair premises must be perfectly operational in order to prevent and inconvenience during the event. The exhibitors shall be held liable for any damages caused by malfunctioning of their own devices or the connection to the system. The declaration of conformity is required to be issued by the installer.

f) When purchasing the stand, the exhibitor receives a summary of the emergency management plan for the trade-fair premises. As regards the safety and protection of the personnel in the workplace pursuant to Legislative Decree 81/2008, the exhibitors declare to have provided their employees, contractors, assemblers and anyone involved for the event with detailed information about the risks in the trade-fair premises and the prevention measures adopted with regard to the company's specific activity. The exhibitors and all of their subcontractors declare to be technically and professionally fit for the activities to be carried out in the assigned area and/or stand and to apply all measures required to prevent and rule out any risk of interference with any third parties pursuant to Art. 26 of Legislative Decree 81/2008. The exhibitors undertake to: guarantee the safety of their personnel and the personnel of any possible providers (assemblers), by scrupulously applying the regulations in force with regard to workplace hygiene and safety; to have received the information on the specific risks at the trade-fair premises pursuant to Art. 26 of Legislative Decree 81/2008; to have carried out the risk assessment and complied with the provisions of Legislative Decree 81/2008; use machine and equipment in a good and maintained state; apply the regulations in force on labour for their own staff and that of any providers.

g) The exhibitors are forbidden to use and/or store in their stand any substances rated as dangerous by directive 1999/45/EC and its following amendments and inclusions (irritating, corrosive, easily flammable, noxious, toxic, explosive, combustible, extremely flammable, very toxic and contaminating agents). Should the exhibitors, in the performance of their activity, need to use and/or store one or more of the above hazardous substances, they shall notify Centro Fiera of Montichiari and fill out the relevant form at least 10 days before the fair opening to the public. In any case any hazardous waste must be collected in suitable receptacles and disposed of by the exhibitor in compliance with the regulation in force.

h) The exhibitors must keep in their stand all certification required at points a-c-d-e-f-g and produce them if required during inspections from the personnel Centro Fiera of Montichiari and/or by the surveillance contractors.

i) In accordance with applicable safety regulations, Legislative Decree 81/08 and ssmm.ii. and by D.l 22.07.2014, exhibitors shall implement the directives on temporary or mobile work sites respecting the abovementioned Decrees. Each outfitter/supplier must have assessed the potential risks of the operations, and provide an installation and disinstallation plan and, if required, will have to issue a Health and Safety Plan.

l) For safety reasons, in order to avoid potential explosions and / or interferences with the Centro Fiera spa's facilities and installations, it is forbidden to use, in all areas, both internal and external, hot-air or pressure balloons of any kind, even if only for promotional purpose. The use of inflated halls is also prohibited.

m) For safety reasons and to avoid interference with Centro Fiera plants and equipments, it is forbidden to make appendages

#### Art. 18

a) All assembly elements shall have to fit into the allotted stand surface, which may be recognised within the relevant signals. The assembly may not be lower than 250 cm. The operators and assemblers who happen to operate at a height exceeding 200 cm must comply with the regulation on falling hazard.

b) The partition walls with another stand must be open ended even though the neighbouring stand features another wall, unless the parties have come to a different agreement. The trademarks and company logos, should they be facing the neighbouring stands, must be fitted on to structures at least 100 cm apart from the stand limits.

c) In case the assembly should exceed 250 cm in height, the exhibitor must submit to Centro Fiera of Montichiari, at least 30 days prior to the beginning of the event, the stand layout for the purpose of the required authorizations. Those who should not comply with this rule shall be deemed to lack the authorization and Centro Fiera of Montichiari reserves the right to impede the carrying out of the assembly. False ceilings are allowed in the halls only if they are made with perforated or grid panels that do not hinder the proper operation of the heating system.

d) non standard fittings must be approved by Centro Fiera spa. The fittings must be accompanied by related technical documentation provided by a qualified technician. It is required full compliance with safety standards to use prefabricated structures, etc.,. It is understood that any responsibility with regard to the stand assembly rests with the exhibitor who, therefore, releases Centro Fiera of Montichiari from any responsibility related to any damages caused to itself and/or third parties due to defects in the stand assembly.

e) In accordance with the Inter Ministerial Decree of 22/07/2014, fittings higher than 2.5 m must be previously approved by Centro Fiera spa must be accompanied by a project and related technical documentation provided by a qualified technician. In any case, these fittings should not impede visibility to nearby exhibitors. Therefore, for stands located in pavilions 1, 5 and 8, with an area of less than 47 m<sup>2</sup>, the maximum height allowed is 4 m; for stands located in pavilions 1, 5 and 8, with an area exceeding 48 m<sup>2</sup>, the maximum height allowed is 5 metres; for stands located in pavilions 2 and 7, the maximum height allowed is 4 metres.

f) The closure of the stand's free sides must not adversely affect the look of the Exhibition or cause damage to adjoining stands (visual obstruction, closure of gangways, etc.) in the view of Centro Fiera's Technical Offices and the Organisers. Booths bigger than 64 sqm, can close the side for no more than the 50% each side. Partition walls between the Exhibitor and the neighbours must be cleanly decorated on both sides.

g) The design of stands larger than 100 sqm may accommodate mezzanines, subject to a feasibility study and authorisation from Centro Fiera's Technical Office. The mezzanine area may be utilised only as an office and/or clients' reception area and may not, under any circumstances, be utilised for the presentation of exhibits. The mezzanine area, with the exception of staircase access, may not exceed 50% of the allocated stand area, and in any event may not exceed a total of 200 sqm regardless of the size of the stand.

h) The construction of platforms is allowed in compliance with the rules relating to the removal of architectural barriers. Each platform must be connected to the pavilion surface and equipped in the passages intended for the public with steps of adequate rise and tread and at least one slide with a slope not exceeding 8%. Steps or slides must not obstruct the paths of the public in the aisle. The edge of each platform must be marked with appropriate chromatic elements. The construction of platforms with a height greater than 0.15 meters is subject to specific authorization by Centro Fiera in relation to compliance with current legislation.

The exhibitor, upon acknowledgement of articles 15, 16, 17, 18 and 19, formally accepts them in any part, taking full and complete civil and criminal responsibility. The exhibitors release, to all effects, Centro Fiera of Montichiari from any civil and criminal responsibility caused by deficiency, damages and impediments that may arise due to the failure to comply with the above rules.

#### Art. 19

The stands and the displayed products may not be photographed, filmed or reproduced in any way unless specifically authorized by the relevant exhibitors and Centro Fiera of Montichiari. Centro Fiera of Montichiari reserves the right to reproduce and authorize the reproduction of indoor overviews or indoor or outdoor details. Centro Fiera of Montichiari is not liable for any unlawful reproduction of stands and the exhibited goods.

#### Art. 20

Video, still, multimedia and audio devices that are used in the stand must be reported to S.I.A.E. competent, 30 days before the beginning of the event for the purpose of paying the prescribed rights should video or audio property of authors members of S.I.A.E. be broadcast. For further information, contact the offices of the organizing secretariat. The use of such devices is allowed as long as it does not cause a nuisance to the other exhibitors and the public (75 decibel maximum). In such case Centro Fiera of Montichiari reserves the right, to its unreserved judgement, to stop the operation of such device.

#### Art. 21

Centro Fiera of Montichiari reserves the right to suspend, postpone and/or cancel the event to its to its unreserved judgement and /or due to force majeure such as natural disasters, health emergencies, pandemics, government decrees, binding provisions of the Health Authority, etc.. The exhibitors shall be entitled to the refund of the amount paid at the date of suspension, postponement or cancellation of the event.

#### Art. 22

Access to the event is free of charge, upon registration on the website [www.mcexpo.it](http://www.mcexpo.it).

#### Art. 23

For anything that is not provided hereby, please refer to the motion approved by the Municipal Council with ruling n. 112 dated 3/12/92 and the regulation approved for the purpose by Centro Fiera of Montichiari.

#### Art. 24

Centro Fiera of Montichiari reserves the right to print, either directly or by means of a specialized contractor, a catalogue of the event containing indications about the participants and their applications accepted by 28<sup>th</sup> of February 2025. Centro Fiera of Montichiari is not to be held liable with regard to the date of issue of said catalogue and for any mistakes made in filling out, or misspelling, layout or typographical errors or omissions that may arise at the print of the same catalogue. Centro Fiera of Montichiari may also, without any liability regarding errors and omissions, print and circulate other publications of any nature with which it reserves the right to describe and promote the event at any time and to any regard, both in Italy and abroad.

#### Art. 25

The participant declares to have read, before the subscription of this Regulation, the Ethics Code adopted by Centro Fiera SpA on the website [www.centrofiere.it](http://www.centrofiere.it), to respect and adhere to the principles contained therein. Non – compliance or inefficient implementation, even partial, of the obligations and behavioral duties expressed in the above mentioned Ethics Code constitutes serious breaches and it will result in the termination ipso iure of the contract ex Art. 1456 c.c.

#### Art. 26

ANY CONTROVERSY SHALL BE SUBJECT TO THE AUTHORITY OF THE COURT OF BRESCIA.

THE COMPANY IS KINDLY REQUESTED TO RESERVE AS SOON AS POSSIBLE THE EXHIBITION STAND FOR THE PURPOSE OF CONFIRMING THE LOT ACQUIRED FOR THE PREVIOUS EDITION, UNLESS OTHERWISE INDICATED BY US (Art. 8)

The undersigned company hereby confirms its acceptance of General regulations.

SIGNATURE  
REQUIRED

Date .....